



Thank you for your interest in the Restart Training Center Ministry, Inc residential program service. **RTCM is a 6-month residential training center. Students are not allowed to have a job while at RTCM.** The intake forms need to be filled out **completely** and student handbook read and signed. Admission cannot be done until all this information is completed and returned to us.

Once **ALL** the above is sent to us, you will be placed on our waiting list. The waiting period may be just a couple days, weeks, or months. You must call the intake coordinator once a week to keep us informed of your desire to enter. This is a general application and consists of the basic requirements of the Restart Training Center Ministry, Inc.

**Belongings Checklist:**

- \_\_\_ 1 Bible
- \_\_\_ 1 set of linens for a twin bed (sheets)
- \_\_\_ 1 comforter
- \_\_\_ 1 pillow
- \_\_\_ 2 sets of dress clothes (this includes 2 button-up shirt, 1 polo-type shirt, 2 pairs of dress pants, 2 pairs of dress socks, dress shoes, 2 neckties)
- \_\_\_ Pair of work gloves
- \_\_\_ 5 sets of casual clothes
- \_\_\_ 2 sets of work clothes
- \_\_\_ 7 pair each underwear and socks
- \_\_\_ 2 towels
- \_\_\_ 2 washcloths
- \_\_\_ 1 pair shower shoes
- \_\_\_ 1 bath robe
- \_\_\_ 1 pair work boots
- \_\_\_ 1 pair sneakers / gym shoes

**Toiletries/Misc:**

- \_\_\_ Toothbrush
- \_\_\_ Toothbrush
- \_\_\_ Deodorant
- \_\_\_ Shaving Supplies
- \_\_\_ Soap
- \_\_\_ Shampoo
- \_\_\_ Mouthwash (Non-alcoholic)
- \_\_\_ Hangers
- \_\_\_ Laundry Bag-**full-vent/heavy duty only**
- \_\_\_ Writing paper / Notebooks
- \_\_\_ Pens / Pencils / Highlighters
- \_\_\_ Hand Sanitizer (non-alcoholic)
- \_\_\_ Case of Toilet Paper
- \_\_\_ Facial Tissue

\*\$50 + USPS Personal Money recommended (cash ok)

\_\_\_ **\$2250 Intake Fee (non-refundable)**  
*\*certified check or money order only*



**Do Not Bring:**

- \_\_\_ Jewelry \*(only a watch, wedding ring or a medical ID bracelet)
- \_\_\_ Medical, dental or legal/court appointments \*(must be taken care of before you begin RTCM)
- \_\_\_ Cigarettes, e-cigarettes, vape, chew, snuff, drugs, alcohol, nicotine withdrawing substances of any kind, etc.
- \_\_\_ Magazines, books or any literature \*(only your Bible)
- \_\_\_ Radios, mp3 player, clock radios, alarm clocks, USB thumb drives, etc.
- \_\_\_ Guns, knives, scissors, any other sharp instruments, or any other weapon
- \_\_\_ Food, snacks, drinks, etc.
- \_\_\_ Nutritional supplements, vitamins, etc.
- \_\_\_ No aerosols of any kind (body spray, deodorant, hair spray, etc.)
- \_\_\_ No checkbooks, credit cards, debit cards, or ATM cards.

\*All medications are to be announced to the Intake Coordinator or Director prior to your arrival at the Training Center. **NO PSYCHOTROPIC OR NARCOTIC MEDICATIONS OF ANY KIND ALLOWED IN THIS FACILITY!** OTC medications may be provided by the center.