



Thank you for your interest in the Restart Training Center Ministry, Inc residential program service. **RTCM is a 6-month residential training center. Students are not allowed to have a job while at RTCM.** The intake forms need to be filled out **completely** and student handbook read and signed. Admission cannot be done until all this information is completed and returned to us.

Once **ALL** the above is sent to us, you will be placed on our waiting list. The waiting period may be just a couple days, weeks, or months. You must call the intake coordinator once a week to keep us informed of your desire to enter. This is a general application and consists of the basic requirements of the Restart Training Center Ministry, Inc.

Belongings Checklist:

- ___ 1 Bible
- ___ 1 set of linens for a twin bed (sheets)
- ___ 1 comforter
- ___ 1 pillow
- ___ 2 sets of dress clothes (this includes 2 button-up shirt, 1 polo-type shirt, 2 pairs of dress pants, 2 pairs of dress socks, dress shoes, 2 neckties)
- ___ Pair of work gloves
- ___ 5 sets of casual clothes
- ___ 2 sets of work clothes
- ___ 7 pair each underwear and socks
- ___ 2 towels
- ___ 2 washcloths
- ___ 1 pair shower shoes
- ___ 1 bath robe
- ___ 1 pair work boots
- ___ 1 pair sneakers / gym shoes

Toiletries/Misc:

- ___ Toothbrush
- ___ Toothbrush
- ___ Deodorant
- ___ Shaving Supplies
- ___ Soap
- ___ Shampoo
- ___ Mouthwash (Non-alcoholic)
- ___ Hangers
- ___ Laundry Bag-**full-vent/heavy duty only**
- ___ Writing paper / Notebooks
- ___ Pens / Pencils / Highlighters
- ___ Hand Sanitizer (non-alcoholic)
- ___ Case of Toilet Paper
- ___ Facial Tissue

*\$50 + USPS Personal Money recommended (cash ok)

___ **\$2250 Intake Fee (non-refundable)**
**certified check or money order only*



Do Not Bring:

- ___ Jewelry *(only a watch, wedding ring or a medical ID bracelet)
- ___ Medical, dental or legal/court appointments *(must be taken care of before you begin RTCM)
- ___ Cigarettes, chew, snuff, drugs, alcohol, nicotine withdrawing substances of any kind, etc.
- ___ Magazines, books or any literature *(only your Bible)
- ___ Radios, mp3 player, clock radios, alarm clocks, etc.
- ___ Guns, knives, scissors, any other sharp instruments, or any other weapon
- ___ Food, snacks, drinks, etc.
- ___ Nutritional supplements, vitamins, etc.
- ___ No aerosols of any kind (body spray, deodorant, hair spray, etc.)
- ___ No checkbooks, credit cards, debit cards, or ATM cards.

*All medications are to be announced to the Intake Coordinator or Director prior to your arrival at the Training Center. **NO PSYCHOTROPIC OR NARCOTIC MEDICATIONS OF ANY KIND ALLOWED IN THIS FACILITY!** OTC medications may be provided by the center.